

Job Adverts

Golden Thread Gallery: Exhibitions Assistant

The Golden Thread Gallery is seeking an Exhibitions Assistant to assist in the delivery of the gallery's programme. This will include liaising with artists, institutions and funders, general administration and visitor experience.

Working Hours: Part-time, 16 hpw (more hours may be available at peak times)
Gallery hours Tuesday – Saturday. Hours determined by a monthly rota and will include evenings and weekends. Applicants must be flexible to the needs of the organization.

Salary: £16,781 - £17,772 (pro rata), NJC Scale 3

Leave: 25 days annual leave pro rata (including Bank Holidays.)

Contract: This is a 12 month contract position, with possible extension up to a maximum of 23 months. A probationary period will apply.

Please note that this appointment is subject to continuing funding/grant aid.

Closing date for applications is 12pm on Wednesday 21st March. Applications must be emailed to info@gtgallery.co.uk

Application Packs can be downloaded from www.goldenthreadgallery.co.uk or emailed on request.

Golden Thread Gallery: Programme Assistant

The Golden Thread Gallery is seeking a Programme Assistant to support visitor experience at the gallery. The post will include: assisting in the delivery of in-house educational activities; assisting artists and curators; maintaining high standards for the gallery and its equipment; and attracting audiences through marketing and promotional activities.

Working Hours: Part-time, 16 hpw (more hours may be available at peak times)
Gallery hours Tuesday – Saturday. Hours determined by a monthly rota and will include evenings and weekends. Applicants must be flexible to the needs of the organization.

Salary: £16,781 - £17,772 (pro rata), NJC Scale 3

Leave: 25 days annual leave pro rata (including Bank Holidays.)

Contract: This is a 12 month contract position, with possible extension up to a maximum of 23 months. A probationary period will apply.

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